Imperial College Healthcare NHS Trust
Proposal for achieving Fire Safety Compliance

Presented to

London Fire and Emergency Planning Authority
Strategic Redevelopment Options, Planned Activity & Compliance Programme
October 2015:
This report has been prepared for the London Fire Brigade to establish an acceptable action plan, time periods for completion whilst we await phased completion of the redevelopment.

Our intention is to put in place a means of sharing progress and information through regular meetings and updates to assure the Fire Authority of the agreed action plan in the most expedient time and manner with the objective of reaching compliance with Regulatory Reform Fire Safety Order and HTM Firecode requirements.
Charing Cross Hospital, Hammersmith

- Evolving to become a new type of local hospital, offering a wide range of specialist, same-day, planned care, as well as integrated care and rehabilitation services for older people and those with long-term conditions. Charing Cross Hospital will retain a 24/7 A&E appropriate to a local hospital.

Hammersmith Hospital / Queen Charlotte’s & Chelsea Hospital, Acton

- Building on their reputations as specialist hospitals, with strong research and education links. For Hammersmith Hospital, particularly with regard to renal, haematology, cancer and cardiology care, and maintaining the regional specialist heart attack centre; and for Queen Charlotte’s & Chelsea Hospital, with regard to a wide range of maternity, women’s and neonatal care.

St Mary’s Hospital/Western Eye Hospital, Paddington

- Developing as the major acute hospital for the region, covering a wide range of specialties. Co-location of hyperacute stroke unit with 24/7 A&E and major trauma centre. Relocation of Western Eye Hospital to the Paddington site. Continuing to provide maternity, neonatology and paediatric services.
St Mary’s Working Options under consideration
The Trust feels that it is not cost viable to invest heavily in buildings where planned demolitions/disposal will in truth waste money that would be better spent at removing deficiencies in other buildings that are to remain for at least 6-10 years.

So, we are now addressing these legacy issues and investing in essential life risk items, training and systems to achieve compliance where we know the building will continue to be occupied.

The Trust fire strategy is based around a Quality Implementation Methodology. (Plan, do, check & act) so that we can phase in and adopt safe systems of working.
The attached proposed plan & programme shows the path being taken to create a Six (6) year fire safety compliance implementation & action plan, this has already be programmed in to the budget over the next 6 years by the Estates & Facilities Directorate.

This plan addresses all the GAP areas and priorities.
2. June 2016 Progress Update Report
Driven by our GAP analysis and risk assessed infrastructure, we are making progress.
Internal Fire Enforcement Notice.

Internal Enforcement Notice. FIEN * 001/2016

A Fire Risk Assessment was carried out on Central Block Mint Wing, South Wharf Road, St Mary's Hospital on the 1st of December 2015. Several significant findings were identified and a time limit of two months was given to undertake actions as necessary to reduce or remove these failings.

At the time limit expiry on the 14th of February following re inspection, there had been little or no progress on the significant findings of the Fire Risk assessment.

In light of this, the items listed below have been added to the Trust Fire Risk Register and will require urgent attention. Non-compliance could result in this Trust being subject to External Enforcement Action from the London Fire Brigade who are the Enforcing Authority for the Regulatory Reform (Fire Safety) Order 2005 in London.

Please provide immediate proposals with time scales to the Trust Fire Safety manager as to how the Significant findings of this notice will be managed. Items in RED classified as High risk must receive immediate attention.

Sanctions from the Enforcing Authority for non-compliance are as follows:

- **Education or Information** (Informal advice with no legal standing)
- **Notice of Fire Safety Deficiencies** (NOD) Informal advice with no legal standing but can be upgraded to an Enforcement notice if not complied with)
- **Enforcement Notice** (Appears on a public register and but has the right of appeal at a Magistrates Court)
- **Prohibition or Exclusion** (Article 31 Notice on a part or whole of the premises. Prohibition or Restriction must remain in place until heard by a magistrate who has the power to remove the Restriction or Prohibition)
Fire Risk Assessment Programme

Charing Cross Hospital
Total Risk Assessments 129 Completed 57, review 71, Now Due 1

Hammersmith Hospital
Total Risk Assessments 143 : Completed 118, review 0, Now Due 25

Fire Risk Programme:
Annual review of clinical areas
Corporate areas < 3 years
Fire safety next steps 16 /17 specific initiatives

- Formalise LFB enforcing authority relationship and audit regime;
- Continue the fire alarm, compartmentation, emergency lighting works, fire lifts and improved electrical infrastructure resilience programmes;
- Roll out induction training for all clinical staff, corporates already covered;
- Deploy fire evacuation equipment and train staff in its use;
- QEQM new fire alarm awareness & response training;
- Ward and clinical areas development of evacuation plans by division;
- Continue with fire warden training;
- Development of a bespoke eLearning package incl bespoke Imperial video;
- Continue emphasis on fire risk assessments and internal enforcement notices;
- Developing simulated evacuations and drills;
- Update fire policy & procedures Sept 2016.
4 MOU
London Fire and Emergency Planning Authority and Imperial College Healthcare NHS Trust have agreed to work together in partnership to meet the following mutual objectives:

- Maintain/improve fire safety measures to safeguard the welfare of patients, staff and visitors throughout the Imperial College Healthcare NHS Trust property portfolio in London in accordance with the Trust's 6 year compliance programme.
- Ensure compliance with all relevant fire safety legislation.
- Share best practice.
- Reduce false alarms, thereby improving business continuity.

This MoU does not affect either party's statutory powers and obligations.